



**This guide summarises the data management and sharing requirements for research funded by the Department for International Development (DFID). Please visit their website for further details.**

## Resource types covered:

All research outputs, including interim and final versions.

## Data Plan:

An 'Access and Data Management Plan' is required for all applications that possess a data component.

## Data-related funds:

Data-related fees may be requested, on condition that the purpose of the expenditure is explained in the application.

## Retention:

Raw datasets should be retained and made available for a minimum of five years following grant closure. Project websites should be permanently archived on grant closure, e.g. via the Internet Archive.

## Data standards:

Open, well-documented standards and formats appropriate to the subject field should be used.

## Documentation:

Subject-specific documentation should be produced that describes the content and context in which it was created.

## Data hosting:

Data should be made available through an appropriate digital repository, such as LSHTM Data Compass Consult <http://www.re3data.org/> for examples of relevant repositories.

Software to be submitted to a suitable software repository. Metadata record, papers & 'small datasets' should be published in the R4D repository.

Data should be made available within 12 months of collection.

## Sharing timescales:

A sharing waiver is granted for research data that cannot be made available due to ethical or legal reasons (e.g. that which contains third party IPR), or which will be used as a basis for a patent application.

## Rights:

IPR will remain with the institution(s) performing the research. However, DFID require that they are granted a non-exclusive licence to use all material produced during the research. Open licences, such as Open Data Commons and Creative Commons, are encouraged.

## Monitoring:

Data management and sharing activities should be reported in progress reports and the final report.

## References:

- DFID Research Open and Enhanced Access Policy  
<https://www.gov.uk/government/publications/dfid-research-open-and-enhanced-access-policy>