# DIPH Feasibility Study- Visit Guides

## I. Woreda health office-Administrative body

1. Structure of the health operation system at the woreda health offices.
   * How do program officers function?
   * What is the variability in function (e.g. MCH Vs nutrition officer)?
   * What are the major activities that the program officers perform?
2. Supervisory system.

* Who is playing the supervisory role?
* How frequent is the supervision?
* What are the challenges?

1. Drug and other supplies
   * What are the supply mechanisms?
   * What are the reporting and record keeping mechanisms?
2. What is the existing forum among the program officers (internally)?
3. What are the key active NGOs working in MNH in the woreda?

* What is their level coverage in the woreda?
* What is their relationship of NGO with woreda health office?
* How willing is the woreda health office to collaborate with NGOs?
* Information exchange between the NGO and the woreda health office?

1. Is the privet sector expanding in your area?

* What is the plan by the government to regulate the privet sector?
* Is there information exchange between privet sector and woreda health office
* What is the supervisory system of the privet sectors (frequency)
* How do you collect data from the private sector?

1. Does woreda health office use information that they collect? (if yes how, if no why and what is the future plan)?
2. What data is collected Vs reported in HMIS?
3. How would they use the DEP information (if DEP is feasible)?
4. Are they using the one plan, one budget and one report system? If so how?
5. Check the reporting formats

### II. Health Facilities (Health Center and Health Post).

1. Information system (data collection and reporting)

* What data is collected in relation to MNH and what formats are used to collect the data.
* How is the data summarized?
* What reporting format is used?
* How frequent is the report sent to the next level?
* What communication system is used to send the report to the next level?
* What data is collected Vs reported in HMIS?
* What is the feedback mechanism?

1. Check the records (register, reporting formats...etc)
2. What is the relationship between the NGO and the health facility?
3. What is the linkage among different levels of health facilities (HP-HC-WHO)?
4. Supervision (HC-HP)

* Who is playing the supervisory role?
* How frequent is the supervision?
* What are the challenges?

1. How would they use the DEP information (if DEP is feasible)?
2. Supervisory system
3. Are they using the one plan, one budget and one report system? If so how?

### III. NGO.

1. Major activities on MNH?
2. Organizational Structures
3. Supervisory system
   * Who is playing the supervisory role?
   * How frequent is the supervision?
   * What are the challenges?
4. Information flow within the structure (community to local facility to head office)
5. Opportunities and existing linkage with health facilities, are they sufficient?
6. Opportunities and existing Linkage with the woreda health offices, are they sufficient?
7. Data collection and reporting system
8. Are they using the one plan, one budget and one report system? If so how?

### IV. Private Sector

1. Supervisory system.

* Who is playing the supervisory role
* How frequent is the supervision
* What are the challenges

1. What is regulatory mechanism?
2. What information is collected and reported and how frequent?
3. What data is collected Vs reported in HIMIS.
4. Linkage with the government health facilities
5. Linkage with woreda health office

### V. Hospital

1. Data collection and reporting system?
2. What data is collected Vs. reported to the HMIS?