

**INFORMATION SHEET**  
**INFORMED CONSENT FORM**  
**INDIVIDUAL INTERVIEW CONSENT FORM (Version 2, July 2 2019)**

Informed Consent form for the key stakeholders in Colombia who are invited to participate in the research project titled: *The Global Vector Hub: A multisectoral stakeholder analysis of a novel vector control resource in Colombia*. This Informed Consent Form has two parts: I. Information Sheet (Important information about the research to share with you) and II. Certificate of Consent (For signatures if you agree to participate in the research)

**Part I: Information Sheet**

'The Global Vector Hub: A multisectoral stakeholder analysis of a novel vector control resource in Colombia' is a project is being administered by the Department of Disease Control of the London School of Hygiene and Tropical Medicine.

You are being invited to participate in this research study. It is extremely important that you read and understand every aspect of the following document as its contents will help you determine whether you would like to participate or not. Please do not hesitate to ask the researchers any questions if you require further clarification on the content or any terminology used in this document. Take as long as required to go through the document and please share any concerns or further queries about the study with the researchers present.

**Purpose of study:** the aim of this project is to establish the major knowledge gaps in vector control and to identify the tools that are considered essential or are desired by the research community within Colombia as part of a global vector control response. The outcome of this research will aid modification of current and future development of vector control strategies by providing recommendations to improve the efficacy and sustainability of the vector control programmes.

**Study Procedures:** this project will undertake face-to-face interviews with individuals identified to be key stakeholders. These interviews will consist of questions regarding their knowledge on the vector resources in Colombia and to discover what tools and resources are desired.

The interviews will be in Spanish or English based on the preference of the participant. Any information provided will be kept confidential and will only be used to accomplish the objectives of this project; to create a report determining the extent of knowledge regarding vector control resources and to establish the desired tools and resources for vector control by the research community in Colombia. This report will also include future recommendations based on the conclusions drawn upon information provided by all participants in this study.

We will also ask you to provide consent to be contacted after the interview process in the case of requiring further clarification regarding any answers given in the interview. In order to do this your personal details; which will include your name, email and phone number, will be required. All personal details provided will be kept strictly confidential in a separate file to the data collected during the interview and will only be kept on file for the duration of this study.

Access to personal information will be strictly limited to members of the research team and will be secured electronically via encrypted passwords and physically secure in a locked filing cabinet at the Department of Disease Control of the London School of Hygiene and Tropical

Medicine.. Staff from local or international organisations will not have any access to your personal information. Any computerised or paper records will be destroyed at the conclusion of this research project. If any information provided is subjected to further use in other research the same confidentiality will be maintained.

The duration of the interview will be approximately an hour long. You can withdraw from participating at any time during or after this process. If you do decide to withdraw from the study, we recommended that you discuss your concerns with the research team first.

**Audio-recording**: with your consent, we would like to audio record the interviews and take notes during the process of this interview. These recordings will then be transcribed and if required translated into English. The purpose of these recordings and transcripts is to aid in generating the report and to make sure the information used in the write-up is accurate. The recording will be erased once they are transferred onto a computer. Only the members on the research team will have access to the recordings, all recordings and transcripts will be password protected and be destroyed at the conclusion of the research project. You can still participate in this study even if you do not wish to be recorded.

**Benefits and risks**: with the completion of this research project, you may or may not directly benefit from its findings. The study upon completion will aid the research community to address the knowledge gaps in vector control and as a result we expect the findings of this study to modify and improve the designs of the vector control programmes in Colombia.

By participating in this study there are no identified risks. It is our top priority to maintain your anonymity throughout this study by keeping any identifiable data protected with strict restrictions on access and enforcing confidentiality at every stage of the study.

**Costs and Payments**: the administration of this research project will be at no cost to you. By participating in this study you will not receive any payment.

**Confidentiality and privacy**: the data collected throughout this project will be kept secure under encrypted passwords with restricted access exclusively for members of the research team. To maximise anonymization, each participant will be given an identification number (ID) that will be used on all documents instead of the participants name with only the researchers being aware of personal details. There is a possibility that the information gathered in the study could be published, used in public forums or further research. In the case of any of these events your name or personal details will not be disclosed to maintain confidentiality. The Research Ethics Committee at the London School of Hygiene and Tropical Medicine may access records related to the research project for quality assurance.

**Sharing the results**: the conclusions of this study will be shared with you and the research community through a series of meetings prior to becoming available to the public. If the research is found to relevant it may be published, enabling the general public to read the report and findings of this research project.

**Voluntary Participation**: your participation in this study is voluntary. It is entirely your decision to determine whether or not you choose to participate or not. Please keep in mind that you hold the right to withdraw at any point during the course of this project. Your choice to participate or withdraw will not impact any healthcare you receive or any aspect of your job.

**Questions**: If you have any questions or concerns you may ask them now or later. If you wish to ask questions later, please do not hesitate to contact Juliana Quintero, email: [Email], Rimsha Qureshi, Phone Number [telephone] email: [email].

**Part II: Certificate**

I have read this consent form. I have had the opportunity to discuss this research study with a staff member or investigator of the research study team. I have had my questions answered by them in the language I understand. The risk and benefits have been explained to me. I understand that I will be given a copy of this consent form after signing it. I understand that my participation in this study is voluntary and that I may choose to withdraw at any time. I freely agree to participate in this research study. I understand that information regarding my personal identity will be kept confidential.

Participant's Initials \_\_\_\_\_

I (check)  consent to participate in the research study *"The Global Vector Hub: A multisectoral stakeholder analysis of a novel vector control resource in Colombia."*

I (check)  consent to participate in an individual interview.

I (check one only)  consent  do not consent to audio record the interview using a smartphone and take notes during the interview. The audio recordings will be used in writing up the interview, to help make sure the write-up is accurate and complete

I (check one only)  consent  do not consent to being contacted at a later time for any clarification required on the survey responses.

I authorize the inspection of any of my records that relate to this study by the London School of Hygiene and Tropical Medicine Research Ethics Board for quality assurance purposes.

By signing this consent form, I have not waived any of the legal rights that I have as a participant in a research study.

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Participant Printed Name \_\_\_\_\_

Participant Phone number (if consented to provide): \_\_\_\_\_

**Research Staff**

I, the undersigned, have fully explained the relevant details of this research study to the participant named above and believed that the participant has understood and has knowingly given their consent.

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Role in the Study \_\_\_\_\_